



The Island Learning Trust

Dear Parents/Carers,

At **The Island Learning Trust: Minster in Sheppey Primary School, Halfway Houses Primary School and Sunny Bank Primary School**, we take photographs and film pupils as part of our core activity of education. During your child's time at The Island Learning Trust, this occurs as part of normal teaching, learning, assessment and safeguarding procedures and as such we do not need your permission for these activities. However, we do seek your permission to take photographs of your child and use them in the ways described below.

Why are we asking for your consent?

You may be aware that new data protection rules came in to effect from 25 May 2018. To ensure The Island Learning Trust meets the new requirements, we need to obtain your consent under these regulations to take and use photos of your child.

We really value using photos of your child to showcase what they do in school and to demonstrate what school life is like to other stakeholders and the wider community, so we really appreciate you taking the time to give consent under the GDPR legislation.

Furthermore, it is hugely beneficial to be able to identify children with educational, dietary or medical needs to all staff, to safeguard and ensure their well-being.

Please tick all the relevant boxes and sign each item below.

Please consider carefully the ramification of not granting permission before you decide. You may of course withdraw permission at any time by writing into the school office or by email.

Child's school:

Child's name: **Child's Date of Birth:**

Class: **Date:**

I give consent for my child's photo to be stored in SIMS (School Information Management System) as part of their individual data file.

YES NO Signed.....

I give consent for my child's photograph to be taken for the school photographer, for individual, group, class and whole school photographs.

YES NO Signed.....

I give my consent for photos and videos of my child to be used on the school and Trust websites (name will be omitted).

YES NO Signed.....

I give my consent for photos of my child to be used on social media such as Facebook and Twitter. (Name will be omitted).

YES NO Signed.....

I give my consent for photos of my child with their name to be used in classroom, corridor and entrance displays.

YES NO Signed.....

I give my consent for photos and the name of my child to appear in local newspapers and magazines. Please note that some newspapers may require the child's full name and may store photographs for online use.

YES NO Signed.....

I give my consent for photos and the name of my child to be used on the school and Trust newsletters.

YES NO Signed.....

I give my consent for my child to be photographed and filmed by staff and fellow parents during school productions and events as long as it is made clear each time that these must only be used for personal viewing purposes and must not be published in any format including online.

YES NO Signed.....

I give my consent for my child's image to be used for identification purposes should they have a specific educational, dietary or medical need which needs to be communicated to all staff for safeguarding purposes. (These photographs will be displayed in the school office, staff room and school kitchen only.)

YES NO Signed.....

I give my consent for my child's named image to be taken by school staff during school trips, visits or at sporting events.

YES NO Signed.....

I give my consent for photos and videos of my child to be taken when visiting other schools within The Island Learning Trust family of schools.

YES NO Signed.....

I give permission to participate in video conferencing. (Occasionally your child's class may talk to other children or an author for example, outside of the school under the supervision of their Class Teacher).

YES NO Signed.....

I give my consent for my child's image to be used for school memorabilia or school publications, for example Year 6 Leavers' Autograph Book.

YES NO Signed.....

Please note: this form is valid for the period of time your child is on roll at The Island Learning Trust: Minster Primary School, Halfway Houses Primary School and Sunny Bank Primary School. Where the consent is given for a specific reason e.g. a trip, medical condition etc. once this need ends the image will be destroyed securely (e.g., by shredding).

If you wish to make any changes, please either write to us or email the school office and we will supply you with a new form. If you have any questions, please contact the school office.

Parent or carer's signature: _____

Date: _____

Relationship to named child: _____