



IMPORTANT INFORMATION FOR PARENTS REGARDING SCHOOL MEALS

Dear Parent/Carer,

How Universal Infant Free School Meals affects Pupil Premium

Children qualify for **free school meals** – and accordingly pupil premium – if you receive any of the following benefits:

- Universal credit (provided you have a net income of £7400 or less)
- Income support
- Income-based jobseekers' allowance
- Income-related employment and support allowance
- Support under Part IV of the Immigration and Asylum Act 1999
- The guaranteed element of state pension credit
- Child tax credit, provided that you are not also entitled to working tax credit and have an annual gross income of £16,190 or less

These benefits have now been rolled into a single benefit, called Universal Credit.

Universal Credit is being rolled out, with an expected completion date of March 2022. All pupils who were eligible for free school meals up to April 2018 will continue to receive free school meals during this period. Once Universal Credit is fully rolled out, any existing claimants who no longer meet the eligibility criteria will still qualify for free school meals until the end of their current stage of education (i.e. primary or secondary).

Children who are or have been in care, and children who have a parent who is or was in the armed forces, are also entitled to pupil premium.

Schools are responsible for recording the children who are eligible for pupil premium in their annual school census - you don't have to do anything yourself, other than making sure you return any paperwork that relates to the benefits you receive or your child's entitlement to free school meals.

If your child qualifies for free school meals, it's important that you tell their school – even if they're in Reception or KS1 and receive universal school meals for infant pupils, or are in KS2 and take a packed lunch – as this enables them to claim pupil premium.

We would therefore be grateful, if you believe you are entitled to free school meals that you complete and return the attached information form. The office is more than happy to apply on your behalf if you provide them with the necessary details. Please note **children who are already entitled to and receiving 'Free School Meals' will continue to receive them and parents DO NOT need to complete this form.**

If you require further information, please speak to Mrs Dennis in the office.

Mr J Allen
Head of School

Enc.



PUPIL PREMIUM AND FREE SCHOOL MEALS

(PLEASE READ ATTACHED INFORMATION BEFORE COMPLETING THIS FORM)

CHILD'S FULL NAME

CHILD'S CLASS

CHILD'S DATE OF BIRTH

PARENT'S FULL NAME

PARENT'S DATE OF BIRTH

PARENT'S NATIONAL INSURANCE NUMBER (*PARENT IN RECEIPT OF BENEFITS AS OUTLINED IN ATTACHED INFORMATION AND JOINT FAMILY INCOME IS LESS THAN £16,190 PER YEAR*)

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MOBILE NUMBER

EMAIL ADDRESS (OPTIONAL).....

ADDRESS.....

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DECLARATION: The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for pupil premium/free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature of parent/guardian:.....Date